

Weekly CONNECTION

October 24, 2025



PRESBYTERIAN

Volunteer Services

SPOTLIGHT



Pictured above is volunteer Ruth Davey, who's part of a hot air balloon crew! 🎈

Thank you, Ruth, for sharing these amazing photos with us; what a beautiful way to enjoy the autumn season! 🍁 We love seeing our volunteers out and about, making the most of this colorful time of year. Keep those photos coming! we'd love to see how you're spending your fall! 📷

CALENDAR:

October 31st All Immunization Documentation is due

October 31st PKH trick or treat with Inez elementary

October 31st PH child life trunk or treat in F tower lobby

October 31st SFMC Trunk or Treat 4-6pm

November 10th PHS Volunteer Services Annual Test

VOLUNTEERS WANTED:

Kaseman Hospital

- Emergency Department
- Behavioral Health
- Outpatient Rehab

Presbyterian Hospital

- Gift shop Friday and Saturday 12PM-4PM
- Mail Sorting support daily

Rust Medical Center

- Gift Shop
- Food Services
- Physician's Office Building
- Food Farmacy Fridays 9AM-1PM

Santa Fe Medical Center

- Family birthing center
- Rehab/Physical Therapy
- Surgery

St. Michael's

- Rehab
- Infusion Services



Joint Commission

Joint Commission Survey Season is here: RMC could have a visit any day

The Joint Commission (JC) is an independent national organization that evaluates healthcare organizations to ensure they meet the highest standards for quality, safety, and patient care. Their surveys help us to maintain certain accreditations that are essential for our ability to serve our community and receive reimbursements.

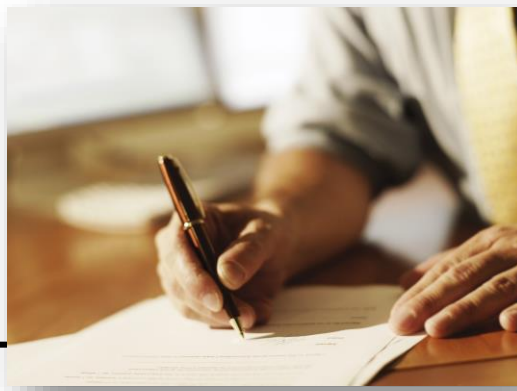
We are currently in our survey window, which means surveyors can arrive at any of our hospitals without notice.

Surveys are an excellent opportunity to highlight how volunteers are an important part of patient safety and the overall patient experience. Your attention to detail and professionalism will help us make a great impression.

How All Volunteers Can Help Us Shine During the Survey Window and Every Day:

- **Always wear your volunteer badge** so it is clearly visible above the waist.
- **Your badge buddy is a great quick reference.** Use it if you are unsure about procedures, safety steps or key information. If you are asked a question that you are unsure about, connect the surveyor with a staff member who can help.
- **Follow HIPAA and privacy rules.** Never share patient information and avoid discussing patient details in public areas. This includes not asking a patient what procedure they are here to have when they ask for directions.
- **Greet and assist visitors** promptly and with a warm smile. Every interaction matters.
- **Follow safety procedures,** including proper hand hygiene before and after patient or public contact. Remember no food or drinks should be present during your shift. Water containers must be sealed.
- **Keep public areas and workspaces neat and organized.** Clutter-free spaces demonstrate a commitment to safety.

Thank you for your commitment to showing up to make a difference every day!



PHS Volunteer Services Annual Test

Due: November 10th

Thank you for your dedication to Presbyterian Healthcare Services. We appreciate all that you do for PHS patients, providers, members, and staff.

As you may recall, we implemented a new distribution for the annual test - volunteers received reminders on the anniversary month of their last compliance test. This means several of you have already received the email with the link to complete the test online (via Qualtrics.com). Thank you to those of you who have completed this annual compliance requirement. We will continue to send out these monthly reminders until the new volunteer database is up and running.

COMING SOON: The new volunteer database platform, VSys, will allow you to complete the annual test on your dashboard page! YAY!

We value your contributions throughout the year to support our patients, their families, and our staff and we are grateful for your continued support. If you have any questions at all, please reach out to any of us. We are happy to answer your questions or provide the support needed to complete this test.

Dear Volunteers,

As we enter respiratory season, **all volunteers** are required to submit:

● Proof of Influenza vaccination or a completed declination form

● Proof COVID vaccination or completed declination form

👉 Patient-facing volunteers: If you provide proof of vaccination, you will receive a sticker to show you are cleared to serve in patient care areas without masking. If you submit a declination form, you will be required to wear a mask during respiratory season.

👉 Non-patient-facing volunteers: If you provide proof of vaccination, you will receive a sticker. If you submit a declination form, you will NOT BE required to wear a mask during respiratory season.

When you email your proof of vaccination to your volunteer manager, please be sure to include the following information:

- Full Name
- Date of Birth
- Last 4 digits of your Social Security Number
- Current Address (including ZIP code)
- Location where you received the vaccines
- Date of vaccination
- The Presbyterian facility where you currently volunteer



⚠️ **Deadline:** All information and documentation must be submitted no later than **October 31st**. After October 31, volunteers who have not submitted a declination form or immunization record will not be able to return to their volunteer assignment until they do so. Volunteers in patient-facing roles who do not have the vaccination sticker must mask until the end of respiratory season.

Thank you for acting quickly to meet this requirement and for helping us keep our patients, staff, and volunteers safe.

SFMC Flu shot clinics, Lower-Level Atrium Lunch hour

Friday 10/24 12-1pm

Wednesday 10/29 12-1pm

Scheduled Rounding
10/27 7am OR

